

To: Citizen Task Force Members
From: Melinda Holland, Clean Sites
Kate Whitby, Clean Sites
Subject: Summary of January 29, 1997, Meeting
Date: January 31, 1997

Next Meeting:

The next Task Force meeting will be on:

Date: Saturday, February 8, 1997
Time: 9 a.m. to 4:00 p.m.
Location: Ashford Office Complex
West Valley, NY

If you have questions or comments regarding the upcoming meeting or about this summary, please contact Melinda Holland at (864) 457-4202, Kate Whitby at (703) 739-1207, or Tom Attridge at (716) 942-2453.

January 29 Meeting Summary:

A welcome was given by Tom Attridge, New York State Energy Research and Development Authority (NYSERDA). Facilitators Melinda Holland and Kate Whitby then reviewed the agenda and the Task Force members and regulatory agency officials introduced themselves.

Task Force Attendees:

Joe Patti, Ray Vaughan, John Pfeffer, Pete Cooney, Pete Scherer, Richard Tobe, Bill King, Katherine Koss, Nevella McNeil, Dick Timm, Paul Piciulo, Tom Rowland, Tim Siepel, Larry Smith, Blake Reeves, Elaine Belt, Warren Schmidt. Members not attending: Eric Wohler, Rhoda Leaffe.

Regulatory agency introductions:

Michael Weber, U. S. Nuclear Regulatory Commission (NRC), Chief Licensing Branch
Jack Krajewski, New York State Department of Environmental Conservation (NYSDEC)
(Region 9 Office, Buffalo)
Bill Tetley, New York State Department of Environmental Conservation (NYSDEC)
(Central Office, Albany)

Discussion:

Next, Paul Piciulo welcomed the Task Force members and reviewed NYSERDA's objectives for creating the Task Force [which are listed in Section I of the attached Task Force Ground Rules]. DOE Director, Tom Rowland then added his welcome for the Task Force and summarized what DOE would like the Task Force to focus upon. A member emphasized that regulators need to be involved in the Task Force process and regulators need to interact with Task Force members; NYSERDA, DOE and the regulators agreed.

Melinda Holland went over the proposed phases of the Task Force process:

1. Agree on process for Task Force (meeting dates, ground rules, etc.).
2. Information exchange - present information and have discussion about the overall site and its components (waste management areas) during the next several meetings.
3. Identify issues and concerns of the Task Force for each waste management area and for the site as a whole.
4. Develop options and solutions for project completion and closure of the site (and its component waste management areas).
5. Narrow and focus the options/solutions.
6. Draft Task Force recommendations.
Refine recommendations into consensus.

Schedule:

Melinda Holland proposed two evening meetings per month through July, 1997. Task Force members agreed to meet the first Wednesday and the third Tuesday of each month through July. Even though a few individuals have conflicts for some of the upcoming meetings, it was agreed that the Task Force should establish a regular schedule and stick to it.

Future meetings will be held from 7:00 p.m. to 9:30 p.m. at the Ashford Office Complex on the following days:

Tuesday, February 18
Wednesday, March 5
Tuesday, March 18
Wednesday, April 2
Tuesday, April 15
Wednesday, May 7
Tuesday, May 20
Wednesday, June 4
Tuesday, June 17
Wednesday, July 2
Tuesday, July 15

A member raised the issue of whether or not alternates would be allowed to attend a meeting in place of a member when the member is not available, and discussion followed about the

advantages and disadvantages of allowing alternates. Several members supported the idea of allowing alternates. Another member raised the issue of whether or not meetings would be fully open or not and expressed that alternates would be very important to his agency. The Task Force decided that alternates would be allowed, providing the alternates either attend meetings as observers or are kept adequately informed by the primary Task Force member.

Ground Rules:

The draft Ground Rules were reviewed section by section. Suggested changes were made by several members, debated and approved. The revised ground rules were adopted unanimously. The resulting revised ground rules are attached with the deletions indicated by strike through and additions highlighted by underlining.

One member expressed a concern that the West Valley Chamber of Commerce and the West Valley Fire Department did not have a seat on the Task Force and requested that additional members be added to represent those organizations. The facilitators explained that the Task Force was comprised of individuals selected because of a number of factors one of which was their affiliations and willingness to act as liaison to various local and regional stakeholder organizations interested in the site. At the beginning of this meeting the facilitators asked each member to complete a form listing all relevant affiliations they have and to indicate the one for which they would like to be the primary liaison for the Task Force. It was noted that several Task Force members belong to the West Valley Chamber of Commerce and Fire Department and were asked to consult with those organizations to determine which of them could be the primary liaison for each organization to the Task Force. The concerned members agreed to consult with the Chamber and Fire Department and report back to the Task Force at its next meeting as to how the issue can be resolved.

Observer Comments:

The meeting concluded with an opportunity for observers to comment or ask questions. One observer stated that she would be attending each meeting of the Task Force and asked whether or not work group sessions or technical work groups will be open to the public. She said that she would like to be very involved in every aspect of the process and offered to serve as a technical resource since she had been involved with the site for 23 years.

